

Carol Butler
Executive Assistant to the President,
Office Manager and Meetings Coordinator



Carol Butler is the Executive Assistant to NGSA's president and is also NGSA's Office Manager and Meetings Coordinator. She joined NGSA in 2012.

In her many roles, Carol oversees day-to-day operation of the functioning of the Office of the President and manages or coordinates most of NGSA's key operational and planning functions.

Prior to NGSA, she served as Executive Assistant to the President and CEO of the National Committee for Quality Assurance, a not-for-profit organization dedicated to improving health care quality.

Carol has more than 25 years of experience as an executive assistant, including 20 years as Executive Assistant to the President and CEO of Automated Business Systems and Services, Inc. (ABSS), a full service IT solutions provider of technology-based business solutions with offices in Maryland, Washington DC, Atlanta and Raleigh NC. While at ABSS, she helped arrange political fundraisers for former Governor Parris Glendening, Prince George's County Executive Wayne Curry, U.S. Representative Albert Wynn and former Atlanta Mayor Shirley Franklin.

She graduated from Prince George's Community College.